

Request for Quotation - IRAQ



Request for Quotation (RFQ)

Pages: 4

PR: 10-21-IRQ00136

Date: 21/11/2021

Dear Sir/Madam,

On behalf of the Syrian American Medical Society Foundation, I am kindly requesting quotation for the attached list

Below are applicable RFQ terms:

Quotation Validity:

Quotation should be valid for **30 days** from the RFQ due date. This includes, but is not limited to, cost, pricing, terms and conditions, service levels, and all other information. If your firm is awarded the contract, all information in the RFQ and negotiation process is contractually binding.

Delivery Location and Terms:

Delivery of the RFQ must be send to bhassan@sams-usa.net no later than 30th of November 2021.

Partial quotation:

SAMS will consider partial offers and partial bids.

Quality requirements:

the bidder must provide his/her resume or the company resume or any other related document proving of being a legal firm the attached list below.

Payment terms:

Value of items will be paid 30 days after delivering the required items from the bidder, and acceptance of all tasks by SAMS.

Response deadline:

The deadline to respond is **30.11.2021** Quotations received after stated deadline may be considered invalid.

Terms and Conditions

- Issuance of this RFQ does not constitute an award commitment on the part of the SAMS, nor does it commit SAMS to pay for costs incurred in the preparation and submission of a bid.

- SAMS may contact bidders to confirm contact person, address, bid amount and to confirm that the bid was submitted for this solicitation.

- False Statements in the Bid:

Bidders must provide full, accurate and complete information as required by this solicitation and its attachments.

- Reserved rights:

All RFQ responses become the property of SAMS and SAMS reserves the right in its sole discretion to:

- To disqualify any offer based on Bidder's failure to follow solicitation instructions;
- To waive any deviations by Bidder from the requirements of this solicitation that in SAMS opinion are considered not to be material defects requiring rejection or disqualification; or where such a waiver will promote increased competition;
- Extend the time for submission of all RFQ responses after notification to all Bidders;
- Terminate or modify the RFQ process at any time and re-issue the RFQ
- Award only part of the activities in the solicitation or issue multiple awards based on solicitation activities.

Source Selection Criteria

Based on the **lowest price** technically acceptable source selection process, award will be made to the bidder submitting the lowest evaluated price that meets or exceeds the technical acceptability standards while respecting determined delivery timelines. Technical capability may be evaluated by how well the proposed products meet the minimum technical specifications set forth in this RFQ.

Scope of Work:

Item description	Unit	Quantity	Unit Price \$	Total Price \$
<ul style="list-style-type: none">• calculation of employee's social security and income taxes according to GOI regulation.• Issuing the annual financial report in accordance with applicable laws for GoI and KRG requirements by (Date). In this report the Legal accountant will verify and report on the accuracy of the income tax and social security amounts withheld by the organization during the period from (Date) to (Date) and will				

<p>certify that all payments owed to the GOI and KRG were correct and made in accordance with all applicable Iraqi laws. The Legal accountant will also confirm that the organization did not make a profit with its activities in Iraq.</p> <ul style="list-style-type: none"> • The Legal accountant will certify the financial accounts for the period audited in accordance with the Iraqi rules and regulations and will present them to the Iraqi Union of Accountants and to all relevant government authorities requiring those reports as required by Iraqi law of all legally registered organizations in Iraq. • The Legal accountant will regularly update and advise the organization regarding current Government of Iraq (GOI) rules and regulations related to operating as a registered entity in Iraq, including any emerging changes in the regulatory framework. • The Legal accountant will render advice on financial issues, including taxation and social security and keep the organization updated with any amendments or modification in the respective Laws. • The Legal accountant will assist in the submission of any additional annual reports required from registered entities under Iraqi law. • The Legal accountant will provide other advice and information as requested by the organization. • Review and legalize employees contract according to GOI and 				
--	--	--	--	--

KRG regulations				
TOTAL				

Name:

Signature and stamp:

Date: